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Funding Programme: **Erasmus+** ADU

Call: Call 2024 KA2 - [Cooperation partnerships](https://erasmus-plus.ec.europa.eu/document/template-application-form-cooperation-partnerships-in-adult-education-ka220-adu)

*Deadlines: Call and EoI*  5 March 2024

 **Application form (Part A): PARTICIPANT INFORMATION**

|  |
| --- |
| **Organisation Data** |
| OID Number\* |  |
| Organisation Legal Name\*  |  |
| Short name |  |
| **Department carrying out the work**  |  |
| Department Address | Street |  |
| Town |  |
| Postcode |  |
| Country |  |
| **LEGAL REPRESENTATIVE** |  |
| Title |  |
| First Name\*  |  |
| Last Name\* |  |
| Gender  |  |
| e-mail address\* |  |
| Position in the organisation |  |
| Department |  |
| Department Address | Street |  |
| Town |  |
| Postcode |  |
| Country |  |
| Organisation/ Department Website |  |
| Phone \* |  |
|  | Town |  |
|  | Postcode |  |
|  | Country |  |
| Organisation/ Department Website |  |
| Phone \* |  |
| Phone 2 |  |

|  |  |
| --- | --- |
| **CONTACT PERSON** |  |
| Title |  |
| First Name\*  |  |
| Last Name\* |  |
| Gender  |  |
| e-mail address\* |  |
| Position in the organisation |  |
| Department |  |
| Department Address | Street |  |
| Town |  |
| Postcode |  |
| Country |  |
| Organisation/ Department Website |  |
| Phone \* |  |
|  | Town |  |
|  | Postcode |  |
|  | Country |  |
| Organisation/ Department Website |  |
| Phone \* |  |
| Phone 2 |  |

**People involved in the proposal** (add rows is needed)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** | **First Name** | **Last Name** | **Gender** | **Nationality** | **E-mail** | **Role of the person** **(in the project)**  |
|  |  |  |  |  |  | * **Leading**
* **Team member**
 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Role of participating organisation in the project** (you can select multiple options)

|  |  |
| --- | --- |
| Project management |  |
| Communication, dissemination and engagement |  |
| Policy maker or regulator, incl. standardisation body |  |
| Technology developer |  |
| Testing/validation of approaches and ideas |  |
| Education and training (K12) |  |
| Contributions from research institutes |  |
| Other |  |
| If yes, please specify: (Maximum number of characters allowed: 50) |
|  |

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| --- |
| Please briefly present the organisation (e.g., its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners). (max. 4000 char) |
|  |

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| What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? (max. 4000 char) |
|  |

**List of up to 5 most relevant previous projects or activities**, connected to the subject of this proposal.

|  |  |
| --- | --- |
| **Name of project or Activity**  | **Short description** |
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|  |  |
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|  |  |

**Gender Equality Plan**

|  |  |
| --- | --- |
| Does the organization have a Gender Equality Plan (GEP) covering the elements listed below? | Y/N |

**Minimum requirements (building blocks) for a GEP**

**Public GEP:** formal document published on the institution’s website and signed by the top management, addressing the following issues:

* **Dedicated resources:** commitment of human resources and gender expertise to implement it.
* **Data collection and monitoring:** sex/gender disaggregated data on personnel and students and annual reporting based on indicators.
* **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.
* **Minimum areas** to be **covered** and addressed via concrete measures and targets:
	+ - * work-life balance and organisational culture;
			* gender balance in leadership and decision-making;
			* gender equality in recruitment and career progression;
			* integration of the gender dimension into research and teaching content;
			* measures against gender-based violence including sexual harassment.